



Purgatory Adventure Camp for Kids
Parent Policies and Procedures 2019
P.A.C.K.

Purpose:

To provide an outdoor oriented day camp.

Philosophy:

Our goal is to instill trust and confidence in both parents and children by providing a safe and fun environment.

Ages of children accepted:

Children ages 5 years through 12 years.

Fee schedule:

\$40 per day for single days
\$35 per day for 5 or more days
\$30 per day for 20 or more days
\$5 per for the bus
\$8 per day for a lunch

Dates and hours of operation:

Dates: Junerd through August 16th, 2019

Hours of operation: 8:00a.m. - 4:00 p.m.

Admission and registration:

To register a child for day camp, please call (970) 385-2144 in advance or visit our website at: <https://www.purgatoryresort.com/the-mountain/snowsports-school-childcare/pack-2016/> to book online.

Please complete the forms posted on our website (see link above) and send them back to us by email, fax, or through the following mailing address:

Attn: P.A.C.K. (Purgatory Adventure Camp for Kids)
P.O. Box 17000
81302-8904

Fax: (970) 385-2150
Email: purgkids@purgatoryresort.com

Please feel free to ask questions to ensure that the services offered, are meeting your child's needs.

Children with disabilities:

We accept children with disabilities whenever it is possible. Please inquire at (970) 385-2144 to make sure we can offer adequate care for your child.

Parent and staff conferences:

Before the parent/s pick up their children, a team leader will discuss the child's progress, behavior, and social/physical needs with the parent/s.

Procedures for notifying parents or guardians when handling child's illnesses, accidents, and injuries:

Parents will be notified by phone of illness, accidents, and injuries.

Discipline:

Negative behavior will be dealt with in 3 ways:

- The team leader will tell the child to stop the behavior and explain why.
 - If the behavior persists, the child will be sent to time out and given an explanation why he/she is in time out. Time out will be brief and the child will not be isolated in a room away from the other children. Children sitting in time out will be under constant supervision.
 - If the behavior threatens the safety of other children, the parent/guardian will be notified to pick the child up immediately.
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Accidents/ incidents and documentation;

If a child is injured during their stay with us, we need to document the accident. If you witness any unusual incident, please report that as well.

Poisoning:

All toxic materials will be stored away from and out of the reach of children.

The MSDS (poison hot line) phone number is posted on all phones.

Lost children:

The supervisor is informed, immediately! All sign-in and sign-out sheets are inspected, and the immediate area is searched. **Mountain Patrol** or **1st Responder** is notified and given a description of the child. Other employees working are notified and will all report to the supervisor in charge. The supervisor in charge is responsible for instructing all employees of where to search. These employees then report back to the supervisor if the child was not found in the respective area. **The search continues until the child is found.**

Fires:

There are five exits out of the Bears Den, one of which leads directly outside. A highlighted map of certified exit routes is placed adjacent to the fire alarm and all doors. Team leaders will form a line/lines and escort children through designated fire routes and out of the building. The supervisor is responsible for taking all sign-in material and making sure all of the children are out of the building and accounted for.

If a fire begins in the Den:

- Pull the fire alarm
- Use the extinguisher, if it is appropriate
- Evacuate the facility
- Call the front desk of the Hotel

If a wild fire starts on the mountain, all of the team leaders will be notified by radio. The supervisor in charge instructs the team leaders where to take the children. If a team leader discovers a wild fire, he/she will radio the switchboard and the supervisor in charge. The supervisor is responsible for taking all sign-in material and making sure all of the children are at a safe place and accounted for.

Inclement weather:

We may do a few activities outside on rainy days, however; when it is raining we will usually spend time indoors, doing activities.

Lightning:

Summer storms bring thunder and lightning. On days we suspect a good chance of a thunderstorm, we will stay on the front side of the mountain (close to our indoor facility). If we are caught in a thunderstorm, we will move indoors. If it is impossible to move indoors we will move to a safe place. All of the team leaders are trained on lightning precautions.

Transporting children:

Children ride a bus or van from Durango to the resort. The bus itinerary is as follows:

<u>Departures</u>	<u>Morning</u>	<u>Afternoon</u>
<i>Transit Center</i>	8:00	4:00
<i>Pioneer Park 37thSt and Bennett</i>	8:20	3:40
<i>PJ's Market (Hermosa)</i>	8:40	3:30
<i>Purgatory Resort</i>	9:00	3:00

Children's safety while riding the bus:

Children riding on the bus must be seated at all times, while the bus is moving. A team leader will be riding the bus with the class. All team leaders are trained for bus evacuation.

Video viewing:

Children may watch videos during the day; all videos will have a "G" rating. Team leaders will supervise children during video viewing. For a list of the movies we may show, please check with a supervisor.

The procedure for releasing children:

Children will only be released to persons for whom we have written authorization. Written authorization consists of a signature of the parent's name on the enrollment form. If another adult or sibling will pick up your child, please inform us in advance. If your child is allowed to release him or herself, please inform us in advance. Inform a supervisor immediately, if an unauthorized person attempts to pick up a child.

Caring for children who arrive late to the resort and/or to their class/group:

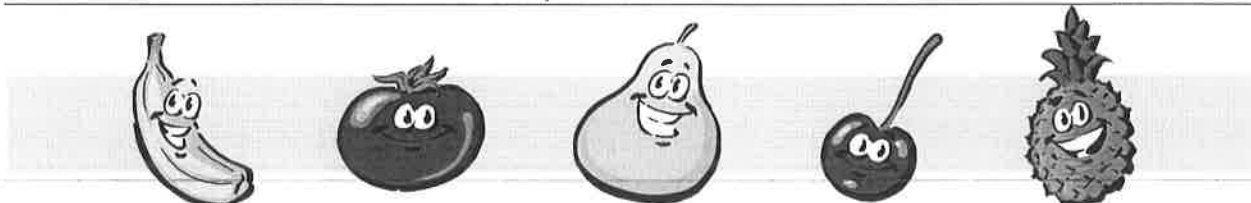
Children who arrive late to the center and/or whose group/s is/are already away from the base area will not be admitted.

Storing and administering children's medicines:

Medications will be stored in the Main Ticket Office. **If your child is on medication, please complete allergy and medication form.** Our primary nurse will delegate medicine administration.

Procedure concerning children's personal belongings:

It is the parent's responsibility to label all of the child's personal belongings. We are able to store extra belongings indoors, however; all of the child's personal belongings should be labeled and stored in his/her back-pack.



Meals and snacks:

The parents are responsible for packing a sack lunch. On some occasions, we will provide snacks and drinks, so please notify us about all food allergies.

Policies regarding visitors:

The only visitors we will have will be guest speakers. Visitors are **not** allowed to be among any of the groups.

Filing a complaint about Child Care:

Concerns about your child's care may be addressed to a supervisor, director, or with the ticket office. A complaint may be filed with the Division of Early Care and Learning at (303) 866-5958.

Active Intruder on Premises Procedures and Lockdown

If there is an active shooter on the premise or anywhere on the mountain the emergency procedures are as follows:

- If there is an accessible path from the shooter, attempt to evacuate the children and counselors from the mountain.
- Individuals may also stop, drop, and remain still until notified to move or evacuate from emergency personnel.
- Anyone in the hallways of the building should move to the nearest room and lock the door. If in the restroom, stand on the toilet and lock the stall.
- 911 should be notified when you are in a safe place.

Reuniting Families After an Emergency or Disaster

After an emergency or disaster occurs, the two meeting places for families to reunite with their children are Purgatory's 2615 Main Ave Office or the ticket office located in the plaza at Purgatory Resort.

Reporting child abuse

Any caregiver or staff member in the center who has reasonable cause to know or suspect that a child has been subjected to circumstances or conditions that would reasonably result in abuse or neglect must immediately report or complete a report to be made of such fact to the county department of social services or local law enforcement agency. Hotline 844-CO-4-kids. (844-264-5437)

Suspension / Expulsion:

PACK (Purgatory Adventure Camp for Kids) can choose to terminate the Childcare Contract at any point in time.
